

For Year 7 & 8 students to be considered for Leave of Absence, the

Headteacher/Principal will consider the reasons for the request carefully, taking into account the effect on the continuity of your child's learning and your child's overall attendance rate, and then may authorise up to **five** days of absence, if their attendance is above **95%**.

Students in Years 9, 10 and 11

We will not authorise leave of absence for a family holiday involving any student in **Years 9, 10 and 11** due to the modular nature of coursework and examinations. Please **do not** book holidays which involve **Year 9, 10 and 11** students.