



Oasis Academy Lord's Hill In-year Admission Arrangements for 2022-2023

Introductory statement

Oasis Academy Lord's Hill is an Academy where all young people are given the opportunity they deserve to make excellent progress and fulfil their full potential. Oasis Academy Lord's Hill is a fully inclusive secondary academy, accepting children of all abilities, of any faith or none.

Application process

In-year applications are when you need to apply for a school place at any time in the year that it is not part of the 'normal admissions round'. There are two main reasons for making an in-year application.

You might:

- Be moving house
- Be unhappy with your child's current school

Moving home part-way through the academic year

If you are moving into Southampton (SO14-SO19) from another local authority or country part-way through the academic year, you will need to complete an in-year transfer application.

You can also change the schools named on your application if they are no longer appropriate.

Changing schools because you are unhappy with your child's current school

Changing schools is a big decision and should not be made lightly. If your child is having difficulties at their current school, discuss the reason you want to change schools with your child's current school to try and resolve the situation before making an application.

Changing school can be difficult for a child and rarely solves their difficulties. It is important to consider the emotional, social and academic consequences for your child connected with a change of school before making an application to another school. In-year places are not always available.

Please be aware that, unless there is a relevant safeguarding reason made known to us, we will contact your child's current school upon receipt of your in-year transfer application.

Before you apply, you will need to:

- Register an account with the Citizen Portal. This is a separate login to any other account you may have registered with us
- Find and decide the order of your three preferred schools. We strongly advise checking the [admissions policies](#) for each school, so that you know how applications are considered and how the distance from home to school will be measured
- Find out whether a school has a place available. You can contact the school directly or contact us

Principal - Rob Forder

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www.oasisacademylordshill.org



Oasis Academy Lord's Hill is sponsored by Oasis Community Learning
www.oasiscommunitylearning.org - part of Oasis UK.

Oasis Community Learning is a Company Limited by Guarantee registered in England & Wales (No. 5398529) and an Exempt Charity Registered Office: 75 Westminster Bridge Road, London SE1 7HS



Additional [supporting information](#) is required if you are:

- Applying to a faith school under the faith criteria
- Applying to a particular school for a significant medical or psychological reason
- Active members of the Church of England and require a Church of England controlled school

Changing schools

In-year applications are when you need to apply for a school place at any time in the year that it is not part of the 'normal admissions round'. There are three main reasons for making an in-year application.

Make an In Year Application

[Citizen Portal guidance](#) is available to use when applying.

If your child has an Education, Health and Care Plan, you will need to [contact the special educational needs team](#).

If you only intend to apply to an independent or private school, [contact the school admissions team](#).

Important: Under no circumstances should you withdraw your child's place from their current school before an alternative school place has been allocated.

Fair Access Protocol

Some in-year transfer applications take slightly longer to process if they need to be considered alongside the Fair Access Protocol. The admissions team will inform you if your child's case will be considered under the protocol.

We welcome initial enquiries from parents and careers who would like information regarding admission to the Academy in-year, and our waiting lists.

In the first instance, please contact our office regarding admissions by calling 02380 393660 or emailing info@oasislordshill.org to contact our admissions officer. Alternatively please call us on the above number between the hours of 08:00 – 16:00.

Arrangements for applications for places are administered by Southampton City Council, who you can contact by reference to the Southampton City Council website

<https://www.southampton.gov.uk/schools-learning/find-school/apply-school/in-year-transfer.aspx>

Waiting lists

As the academic year has now begun, it may be that you will need to join Oasis Academy Lord's Hill's waiting list. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

The waiting list for Oasis Academy Lord's Hill is held and maintained by Southampton City Council

For more information on the waiting list, please visit Southampton City Council website <https://www.southampton.gov.uk/schools-learning/find-school/apply-school/>

When the school is oversubscribed, after the admission of students with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and all previously looked after children and immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. This includes those children who appear to Oasis Community Learning to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children who have satisfied the Academy or nominated panel that there are appropriate medical or social care grounds. Applications will only be considered under this criterion when supported by a written statement from a doctor, psychologist or social worker that demonstrates a very specific connection between the child's medical or social need and the school.
3. Siblings of students who will be on roll at the Academy on the date when the applicant would be admitted. For these purposes, a sibling is defined as a full, half, adopted, fostered or step-brother or sister, living permanently within the same household. The Academy reserves the right to ask for proof of relationship after an offer is made.
4. Admission of students on the basis of proximity to the Academy using straight line measurement from the main entrance of the Academy to the main entrance of the child's home. Places are allocated on a geographical basis to children who live nearest to the Academy. The distance used to determine how close the child lives to the Academy will be the direct line measurement from the front door of the permanent home address to the main entrance to the Academy site. The child's permanent home address is where he or she normally lives and sleeps and goes to school from. Proof of residence – such as a council tax bill or utility bill – can be requested at any time throughout the admissions process. If false or misleading information is used to gain entry to the Academy, the offer of a place may be withdrawn.

Education outside of normal age groups

Before making a decision to educate your child out of normal age group, please ensure you have read our [education outside normal age group guidance](#).

For both deceleration and acceleration, you must complete an Education Outside Normal Age Group request form. Each request will be decided on its merits by the individual admission authority of the school concerned - this will either be the Local Authority or the Academy Trust. You will be notified of the outcome of your request in writing. If you would like to discuss this further, please [contact the school admissions team](#).

Please note:

If your request for education outside normal age group is agreed, this **is not a guarantee of a place at your preferred school**. Your application will be considered along with the other applications made for children in the correct age group for that year, and places will be offered strictly according to the admission criteria for the school. If the school to which you apply is unable to offer a place to a child outside their normal age group, the Local Authority, or any other admission authority, are under no obligation to agree admission to a year group outside the normal age group.

When such a request is made, the Academy Trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Principal and any supporting evidence provided by the parent.

In the first instance, please contact Miss Keri Jenkins, PA to the Principal.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Southampton City Council Admissions team for information on how to appeal.

<https://www.southampton.gov.uk/schools-learning/find-school/apply-school/offered-place/appeals>

Notes/Definitions

Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.

Parents will be required to provide evidence of eligibility with their application.

Looked after children and previously looked after children

Looked after children are those who are in the care of a local authority or provided with accommodation by that authority under section 22 of the Children Act 1989. [1989 Children's Act](#)

In relation to school admissions legislation a 'looked after child' is a child in public care at the time of application to a school. Applicants can provide evidence demonstrating their child was previously in care to an institution acting as a Local Authority, or an organisation that supports the best interests of the community/child. In the case of previously looked after children, admission authorities may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child, confirming that they were looked after immediately prior to that order being made, or such evidence that demonstrates a child was in state care outside of England prior to being adopted.