27th February 2026

Dear Student,

As part of your learning journey at Oasis Academy Lord's Hill, you will be taking part in **work experience during the week of 13 July 2026**. This is an exciting opportunity for you to step into the world of work, gain valuable skills, and explore career areas that may interest you in the future.

Why work experience matters

Work experience gives you the chance to:

- Learn about the workplace and how organisations operate.
- Develop key skills such as communication, teamwork, and problem-solving.
- Discover more about your strengths, interests, and career options.
- Build confidence and independence.

Finding your own placement

To make this experience as meaningful as possible, you are expected to take responsibility for finding your own placement. This might be:

- A business you already know (e.g. family, friends, neighbours).
- A local company or organisation linked to your interests.
- An employer in an area you may want to explore as a future career.

We encourage you to start looking early and approach employers politely and professionally.

What you need to do

1. **Secure a placement** – contact employers and confirm they are willing to host you during the set week.
2. **Collect the information needed to add to Morrisby** – see the Morrisby form attached for more information of what we expect you to gather.
3. **Record the details** – once you have a placement agreed, log into **Morrisby's Work Experience system** and enter the employer information and other information required. Be careful to enter this information correctly as the email will be sent straight away to the Employer. Details on how to login to Morriby's Work Experience system will be sent out to you separately.
4. **Submit for approval** – Morrisby will then send the details to your employer for review and confirmation.

Simon Firth
Principal

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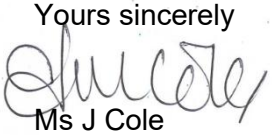
5. **Parent Consent -** The Form will then be sent to your parent for their approval automatically.
6. **Select carefully** – choose a placement that will give you opportunities to learn, grow, and match your interests or goals.

We encourage you to talk to your family for support and guidance throughout this process.

Work experience is a valuable part of your education, and we look forward to hearing about the exciting opportunities you find.

Yours sincerely



Ms J Cole
Assistant Principal